

SEAS School-SCRIP Enrollment Form

Program Rules and Guidelines: Keep these for your reference.

1. The Scrip fiscal year is March 1 through February 28 for each calendar year.
2. One half (50%) of the rebates from the Scrip program will remain with the SEAS Home and School and one half (50%) may be applied to one of the following:
 - a. A tuition credit for your Springfield Catholic School student, (or another SCS family) for the following school year
 - b. The SEAS Parish Scrip Fund, to be used as the pastor designates
 - c. The SEAS Home & School Association
3. For tuition credit: Your share of the rebates earned during the Scrip year will be applied to the designated tuition account following the end of the Scrip year. Rebates for tuition credit can ONLY be applied to tuition for the next school year. Your rebate amount will appear on your tuition statement issued from Central Office, as well as a year end statement from the SEAS Scrip program.
4. Rebates are non-refundable. Rebates earned in excess of tuition due will remain with SEAS Home and School. If your family leaves the Springfield Catholic Schools for any reason, your accumulated scrip rebates *for tuition* will remain with SEAS Home and School. Rebates earned which were to be directed to the SEAS Parish Fund or SEAS Home & School will still be made as designated.
5. Payment must accompany all Scrip orders. Checks should be made payable to SEAS Home and School. Scrip payments are not tax-deductible; you receive dollar for dollar value for your purchase.
6. If your check is returned because of insufficient funds (NSF), you will be charged any related bank charges. After two NSF checks are tendered, ordering privileges will be limited to presto pay or money order only for the remainder of the scrip calendar year.
7. SEAS Scrip program will provide a summary of each participating family's rebates earned quarterly. Please review these summaries and address any discrepancies with the SEAS Scrip Coordinator.
8. All sales are final. Scrip cards are purchased on your behalf and are not returnable.
9. When you pick up your Scrip purchase, open your order and verify its accuracy. Please contact the Scrip program coordinator within 4 days if there is a discrepancy.
10. Scrip is the same as cash and should be handled accordingly. SEAS Scrip program will not be responsible for scrip cards which are lost, stolen or misplaced after delivery.
11. Re-enrollment will be required at the start of each Scrip year to ensure correct disbursement of family rebates earned. You may not change how your earned rebates are directed until re-enrollment.
12. The Scrip program may alter order dates due to Holidays and days off school due to weather. Generally, SEAS Scrip orders must be received with payment on Mondays by 8:15am.

----- Detach Here and return to SEAS Scrip Program -----

Name: _____ Email: _____

Address: _____ Phone(s): _____

I would like to apply my earned Scrip rebate towards: (please check one)

- My student's Springfield Catholic School Tuition, or another SCS family

Student(s) names: _____

- The SEAS Parish Scrip Fund
 The SEAS Home & School Association

I agree to the program rules and guidelines stated above.

Signature _____

Date: _____