



“When I stand before God at the end of my life, I would hope that I would not have a single bit of talent left and could say I used everything you gave me, Lord.”

Erma Bombeck

Dear St. Agnes Parent,

It is that time again to recruit volunteers for the next school year. First, I would like to thank you for your time, talents and financial support over the past year. We couldn't have made it without the help of so many wonderful parents and grandparents. Next school year brings more challenges with the possibility of no school aides, the relocation of the office downstairs and with no financial increase to our local operating budget. St. Agnes Parish continues to support the school system with our building renovations and tuition assistance program. Again, we are asking every family to donate at least 10 hours of volunteer service to our school for the 2011-2012 year.

I want to thank the parents who have served as Home and School officers in the past. I want to extend a special thank you to Mrs. Kathy George for her years of leading our Home and School. She has served St. Agnes well over the past few years. We now are in need of officers for the 2011-2012 year. Please consider serving in one of these positions.

Please complete the volunteer form and return it to the school office by May 6th. Please indicate the number of hours you will be willing to help out in each area. Please note that some work may be done at home or after hours. If for some reason you would rather make a \$100.00 donation to our school in lieu of volunteering that too will be acceptable. We will ask that you document your hours. Thank you so much for what you do already and above all thank you for allowing us to serve your children.

In volunteering....

- Your kids will love it, and it is lots of fun!**
- You get to know the teachers, staff, other parents, and learn what is going on at school.**
- You will be doing your part to keep St. Agnes School a GREAT school for your kids.**
- You can show your pride & enthusiasm for St. Agnes and Catholic education.**
- You will feel a sense of accomplishment.**

Thank you for your continued support!

Sincerely,

Jeanne Skahan

St. Agnes Elementary Volunteer Form

2011-12

Parent Name _____

E-Mail _____ Phone (home) _____ (other) _____

Volunteer Opportunities

Please check the activities that interest you.

We will contact you when we need volunteers.

*** Checking an option does not obligate you to participate when an opportunity arises. ***

At the School

- Ambassador Family**
Volunteers needed to welcome incoming families. Make personal contact with new families which includes personal phone calls, informal get togethers, and being a general resource for questions and answers.
- Cafeteria ***
Serve lunch 11:30 – 12:45, daily, weekly or monthly shifts, 6 adults needed daily.
- Cafeteria substitute ***
Fill in shifts as needed to serve lunch.
- Morning Cafeteria supervision**
Supervise students in the cafeteria 7:30 – 8:00 am.
- School Directory**
Organize copy and distribution. Position finished by the end of September.
- Yearbook**
Collect pictures, assemble yearbook for publishing, distribute. Completed by March.
- Library**
Volunteer in the library once a week or as your schedule permits.
- Book Fair ***
Tend the tables before and after school at the book fair that takes place in the fall.
- RIF**
Assist with book distribution for the younger grades.
- Paper Recycling**
Assist with paper recycling weekly. Several parents needed to make a rotating schedule.
- Can Recycling**
Take aluminum cans to the recycler on the first Friday of the month.

At the School

- Health Room ***
CRITICAL VOLUNTEER POSITION. Assist students who become ill or hurt. Especially need help on Thursday and Friday.
- Facility Care Day**
Bi-weekly upkeep in the school building. Events held on Saturdays. The whole family is invited to work. Students must be accompanied by an adult.
- Grounds and Safety**
Weekly clean up of the playground and check safety of the facility.

In the Classroom

- Room Parent**
2 per class; coordinates parents for parties, field trips and other needs; organize booth for BooFest. GRADE ____
- Photographer for Class**
Taking pictures of class activities so that by December every student is pictured clearly in at least one photograph. Photos to be used for the yearbook.
- Science Olympiad**
Parents will support the staff and students in this extracurricular competition.
- Volunteer Driver**
Parents to drive for field trips and school functions.

In the Office

- Photocopying, office help**
Help in the offices once every few weeks.
- Bulletin Boards**
Design one of the school bulletin boards for a monthly display.

St. Agnes Elementary Volunteer Form

2011-12

School Events

- Ice Cream Social**
Assist with set up, clean up, or work a shift at this August event before school starts.
- Wickman Gardens Fall Festival**
Work Home and School booth selling drinks.
- Donuts with Dad**
Serve parents and students at this fall event. Good for Moms to sign up.
- Muffins with Mom**
Serve parents and students at this spring event. Good for Dads to sign up.
- Grandparent's Day**
Serve grandparents and students at this onetime event.
- Magazine Renewal Sale**
Assist with organization and details regarding online renewals.
- Trivia Night Committee**
Coordinate this adult only St. Agnes fund raiser in January.
- Spirit Wear**
Assist with sales, collect funds, and distribute items.
- Food**
Provide a food item for 2-3 teacher meals, monthly snacks, or Open House food.
- Teacher Appreciation**
Help with planning and executing this special week in May.
- Scrip**
Assist weekly with this ongoing fundraiser.
- Event photographer**
Take candid shots throughout the year of school events for various uses.
- Graduation Reception**
7th grade parent needed to organize this event.
- Library Fundraiser**
Help with Library Fundraiser in the Fall.
- Field Day**
Assist with set up, clean up and shifts during this all school event in May.

School Events

- Home and School Officer**
 - President
 - Vice President
 - Secretary
 - TreasurerBeing an officer will satisfy your volunteer hours requirement.
- Pot of Gold system-wide fund raising representative**
Distribute books, keep a tally and collect money for St. Agnes families.
- Emerald Evening representative**
Represent St. Agnes on the Emerald Evening Committee.
- Uniform Committee**
Attend system-wide meeting once a year. Organize used uniform exchange in the fall and/or spring.
- Box Tops for Education**
Trim and count Box Tops.
- Christmas Craft**
Plan and create the Christmas Craft with a class.
- Attend a Home and School Meeting**
- Attend St. Agnes Parish Bingo on Wednesdays at Knights of Columbus Hall**
- Attend St. Agnes Give and Taste Event.**