

St. Agnes School-SCRIP Enrollment Form

Program Rules and Guidelines: Keep these for your reference.

1. The Scrip fiscal year is March 1 through February 28 for each calendar year.
2. One half (50%) of the rebates from the Scrip program will remain with the St. Agnes Home and School and one half (50%) will be applied to your tuition account for the following school year.
3. Your share of the rebates earned during the Scrip year will be applied to your tuition account following the end of the Scrip year. Rebates for tuition credit can ONLY be applied to tuition for the next school year. Your rebate amount will appear on your tuition statement issued from Central Office.
4. Rebates are non-refundable. Rebates earned in excess of tuition due in the immediate following year will be paid over to the Home and School. If your family leaves the Springfield Catholic Schools for any reason, your accumulated scrip rebates *for tuition* will be paid to the Home and School. Rebates earned which were to be directed to another option will still be made as indicated.
5. Check payment must accompany all Scrip orders. Checks should be made payable to St. Agnes Home and School. Scrip payments are not tax-deductible; you receive dollar for dollar value for your purchase. NO CASH PAYMENTS WILL BE ACCEPTED.
6. If your check is returned because of insufficient funds (NSF), you will be charged any related bank charges. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order only.
7. St. Agnes Scrip program will provide a summary of each participating family's rebates earned quarterly at the same time as school report cards.
8. All sales are final. Scrip cards are purchased on your behalf and are not returnable.
9. When you pick up your Scrip purchase, open your order and verify its accuracy. Please contact the Scrip program coordinator immediately if there is a discrepancy. All orders are checked twice for accuracy.
10. Scrip is the same as cash and should be handled accordingly. St. Agnes Scrip program will not be responsible for scrip cards which are lost, stolen or misplaced after delivery to you.
11. Re-enrollment will be required at the start of each Scrip year to ensure correct disbursement of family rebates earned. YOU MAY NOT CHANGE HOW YOUR EARNED REBATES ARE DIRECTED UNTIL RE-ENROLLMENT.
12. The Scrip program may alter order dates due to Holidays and days off school due to weather.

Detach here and return to St. Agnes Scrip program. You only need to enroll ONE time each year.

Please sign me up to use 50% of my earned Scrip rebates toward my tuition and 50% for my school!

Please select ONE option below. Scrip year is March 1, 2008 –February 28, 2009. PLEASE PRINT!

Family Name:	Email:
Mother's Name:	Phone:
Father's Name:	Phone:
Address:	City/zip:
<input type="checkbox"/> Please apply 50% of my earned rebates to my tuition	<input type="checkbox"/> Please apply 50% of my rebate to another SCS family's tuition: (family name)
<input type="checkbox"/> Please apply 100% my earned rebates to H & S	<input type="checkbox"/> Please apply 50% of my earned rebates to St. Agnes Tuition Assistance Fund

I agree to abide by the program rules and guidelines stated above.

Signature _____ Date _____